

**City of Wright City
Board of Aldermen Meeting
Thursday, February 12, 2025
City Hall, 636 Westwoods Road**

Mayor, Michelle Heiliger called the meeting to order at 6:30 p.m. in the Auditorium of the City Hall, 636 Westwoods Road, Wright City, Missouri. The meeting was available to attend via Zoom.

Roll Call

City Clerk Abbie Ogborn called the roll with Mayor Michelle Heiliger, Alderman Kim Arbuthnot, Alderman Karey Owens, Alderman Ramiz Hakim, and Alderman Don Andrews. City Staff present were City Clerk Abbie Ogborn, City Attorney Paul Rost, Police Chief Tom Canavan, Building Inspector Lance Bauer, and Director of Public Works Kyle Roettger. Others present were Joe Purl, William Carroll with the Warren County Record, Russ Lyons, John and Jeanette Woehrle, Caleb Schneider, Mike Thornton, Mark and Cheryl Doolittle, and Rick and Sharon Wischmeyer.

Pledge of Allegiance

Alderman Hakim led the Pledge of Allegiance.

Approval of Agenda

Alderman Owens moved to approve the agenda as presented. Alderman Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Approval of Minutes

Alderman Arbuthnot moved to approve the minutes from the February 2nd workshop meeting. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Financial Reports

None

Public Comments

Caleb Schneider with Grace Hauling was present and apologized for the oversight of Wright City's contract expiring at the end of February. Alderman Owens moved to extend the contract 1-year through 2026 and authorized the City Clerk to send a letter to Grace Hauling. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Public Hearing

None

Recommendations from Planning and Zoning

None

Old Business

Missouri Department of Conservation Community Conservation Grant Proposal – This item was tabled at the February 12 meeting to allow time to obtain a cost estimate for the required tree work within the city. A quote in the amount of \$11,000 was received from Reed's Tree Service. The grant opportunity requires a 50% cost match, and the City has budgeted \$3,000 for this purpose. Public Works indicated they are able to complete the necessary tree removals within the existing budget. No action was taken, and the City does not plan to pursue the grant at this time.

New Business

2026 Blue and Gold Auction Item Donation – Alderman Hakim moved to donate the naming rights of the street in front of city hall, 2 VIP parking passes for Strassenbash, and 2 rides to school from a police officer. Alderman Andrews seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

MOU with TGL Properties LLC – An MOU was presented to resolve a parking lot issue at 333 Warren Ave that would require the owner to pave the gravel lot within 90 days. Alderman Hakim moved to approve the MOU and allow 180 days to pave and stripe the lot. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Traffic Study Proposal for Roelker Road – A proposal from CBB was presented for a traffic impact study on Roelker Road for the future Magruder Site in the amount of \$23,850.00. The costs would be passed along to the developer to pay. Alderman Owens moved to accept the proposal. Alderman Hakim seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Cemetery Mowing Bids – Cemetery mowing bids were due at 2:00 p.m. on Tuesday, February 10th and 4 bids were received. Public Work recommended Mow Brothers Lawn Care at \$1,900 per cut based on quality of referrals, equipment and staffing. Alderman Hakim moved to accept the recommendation of Mow Brothers lawn care in the amount of \$1,900 per cut. Arbuthnot seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Ordinances/Resolutions

Bill # 04-26 – AN ORDINANCE OF THE CITY OF WRIGHT CITY, MISSOURI, APPROVING THE RECORD PLAT FOR “THE SUMMIT AT ROELKER” AND DIRECTING THAT IT BE RECORDED WITH THE WARREN COUNTY RECORDER OF DEEDS. Ms. Ogborn read the Bill by title. Alderman Owens moved to read Bill #04-26 a second time. Alderman Andrews seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0. Ms. Ogborn read Bill #04-26 a second time by title. Alderman Owens moved for final passage. Alderman Hakim seconded the motion and roll call was taken with the following vote:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0. Said Bill was thereupon presented to the Mayor and President of the Board of Aldermen for their signature and approval and duly signed becomes Ordinance #1104 of the City of Wright City, Missouri.

Resolution R03-26 – A RESOLUTION AMENDING CERTAIN LINE ITEM AMOUNTS IN THE 2026 BUDGET FOR THE CITY OF WRIGHT CITY, MISSOURI. Ms. Ogborn read the Resolution by title. Alderman Hakim moved to approve as presented. Alderman Owens seconded it and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Reports

Parks – Public Works has completed waxing floors, painting walls, and replacing fabric on the sound boards in the Wil Heiliger Activity Building. The department has completed an inventory on all equipment. Ron Robertson has started as a full-time maintenance employee. Basketball and Cheer seasons are underway and TSM has been doing a great job.

Public Works – Several pavement projects for 2026 have been published for bid and are due February 20th. Bax Engineering and American Ramp Company and still working on final construction plans and bid packet review by the Grant Administrator.

Building Official – Fischer Homes has submitted several building permits for the Serenity Woods Development. The property at 429 West Second Street North has been sold twice. The new owner plans to demolish the existing home and build a commercial unit. Wright City Fire has received their building permits.

Police – The department hosted a training on January 27th and January 28th.

City Hall – The City Clerk gave an update on meetings with property owners in the industrial park on future of undeveloped sites. Business License renewals are continuing to come in.

Review/Approval of Bills

Alderman Andrews moved to pay the bills in the amount of \$108,617.76. Alderman Owens seconded the motion and the voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Announcements

The food pantry shared an update on the number of families they served in 2025. They served 11,300 meals for families, an increase of 3,000 from last year. Fish Fry's begin on February 27th at the old Wright City High School. The Warren County Backstoppers fundraiser is February 21st. Class of 2026 Project Graduation bingo fundraiser is February 14th at the Lions Club.

Final Questions

John Woehrle asked on an update of the damaged Veteran's headstone in the Cemetery and when Highway H would be repaved.

Vote to Enter Closed Session

Alderman Hakim moved to enter closed session for matters relating to RSMo Section 610.021(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge; and (13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment. at 7:13 p.m. Alderman Owens seconded it and voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Vote to Exit Closed Session

Alderman Arbuthnot moved to exit closed session at 8:03 p.m. Alderman Andrews seconded it and voice vote was as follows:

Alderman Hakim	Yea	Alderman Owens	Yea
Alderman Andrews	Yea	Alderman Arbuthnot	Yea

The motion was approved 4-0.

Adjournment

Alderman Arbuthnot moved to adjourn the meeting at 8:03 p.m. Alderman Owens seconded it and voice vote was as follows:

Alderman Hakim Yea

Alderman Owens Yea

Alderman Andrews Yea

Alderman Arbuthnot Yea

The motion was approved 4-0.

Approved: _____

Date: _____

Attested: _____